

Overview and Scrutiny Committee

2017 / 18 Programme of Work

Scrutiny topic	Member Sponsor	Lead Officer	Scope of Scrutiny
Provision of Healthcare Services - Maldon Health Hub	Councillor S J Savage Councillor Mrs M E Thompson	Chief Executive	Following debate at the Council meeting on 8 th February 2018, it was agreed that MDC can no longer commit resources and officer time to the project. The Council will monitor future progress and at such time as the NHS confirms their commitment to a clear outcome, Members will be able to decide on the scale of its involvement.
Provision of Healthcare Services including the recruitment and retention of GPs	Councillor N R Pudney Councillor Mrs M E Thompson	Chief Executive	<p><u>Heybridge Surgery</u> Negotiations are ongoing with the landowner and the NHS re delivery of primary care facilities in the new North Heybridge garden suburb.</p> <p><u>Maldon Surgery</u> This development is to be located within the new Health Hub, so is contingent upon progress of this project.</p> <p><u>Dengie Surgeries</u> A Project Initiation Document for new primary care facilities in Southminster has been submitted to NHS England.</p> <p><u>GP Recruitment</u> Representatives of the Mid Essex CCG and primary care practices attended the January 2018 meeting of the Committee and explained the various interventions to address the shortage of GPs in the system and what support the Council could offer.</p>
Section 106	Councillor Mrs M E Thompson	Chief Executive	It was agreed that the Committee would receive an update on Section 106 Agreements on a six monthly basis. A detailed report was submitted to the Committee for its February 2018 meeting; next update will be provided to the October 2018 meeting (no meeting in September).
Planning Enforcement	Councillor M W Helm	Chief Executive	The scope of the review for planning enforcement is a review of the Council's approach to initiating legal action on enforcement cases, sign off of that action and the Council's approach to risk assessment on cases at

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	with assistance from Councillor R P F Dewick		the outset and as they progress. This was reported to the February 2018 meeting; no further work is to be undertaken.
Primary school education in the District	Councillor Mrs M E Thompson	Director of Customers and Community	To understand the standards of education being provided in the Maldon District at primary level, the Committee received a report at its meeting in January 2017 and a presentation from education providers including Essex County Council. The Committee agreed at this meeting that the scrutiny should be re-visited at a future date. This item of scrutiny was considered at the January 2018 meeting of the Committee and the officer recommendations were approved. This item of scrutiny is now closed and future updates will be made to the Locality Board
Procurement and Delivery of the 16/17 Capital Programme	Councillor M W Helm	Director of Resources	The scope of this scrutiny was to incorporate all capital projects to review whether they were being delivered on time and on budget along with any issues regarding procurement. A report was submitted to the January 2018 meeting outlining the conclusive findings on the procurement and delivery of the 2016 / 17 Capital Programme. Seven recommendations arising from the findings were considered by Members and it was noted that these would be implemented by 31 March 2018. It was agreed that an update on the implementation of these recommendations would be reported to a future meeting of this Committee – See report on the agenda (June 2018).
Administration of Council River Moorings, Leases and Licenses	Councillor P G L Elliott	Director of Customers and Community	It was agreed that a report would be brought back to the Committee to show a breakdown in the moorings and berths in the ownership of the Council, fees chargeable for each, whether they have been collected, and whether the vessels had the necessary insurance cover. A report was received by the Committee in March and a further report requested. See report on the agenda (June 2018).

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Internal and External Communication	Councillor S J Savage Councillor M S Heard	Corporate Leadership Team	<p>The Committee requested a review of the Council’s approach to internal and external communications to include:</p> <ul style="list-style-type: none"> • the email system; • telephone communication via the Council’s contact centre; • how the Council can improve the website; • some examples of other authorities’ approach to communication; • the Council’s Digital strategy. <p>A presentation was provided to the February 2018 meeting and a further report received by the Committee in March 2018. No further work is to be undertaken.</p>
Empty homes returned to use	Councillor P G L Elliott	Strategic Housing Manager	<p>It was requested that a report be submitted to the Committee on the Council’s approach to returning empty homes to use. This was provided to the February 2018 meeting.</p> <p>It was agreed at Council in February 2018 that the monitoring of the level of empty homes in 2018/19 would be reported as a percentage of total stock alongside the national/regional averages, giving a better indication of performance. It was also recommended in the February 2018 report to this Committee that more attention should be given to those properties that have been empty for the longest periods in particular those that are abandoned and may not be classified as “empty homes” thereby escalating action to bring homes back into use in a proportionate way and directing resources to those buildings that are likely to cause most concern to local residents.</p> <p>This issue will continue to be reported, monitored and managed through the Community Services Committee and no further scrutiny action is required.</p>
Staff Sickness	Councillor N R Pudney Councillor Mrs P A Channer	Director of Resources	<p>In light of the levels of sickness absence reported, the Committee requested that this item is looked at again and in particular whether:</p> <ul style="list-style-type: none"> • the update Attendance Management Policy is having a positive impact on the sickness figures • managers are suitably equipped for and supported in dealing with absence management • the target for sickness absence is appropriate. <p><i>See report on the agenda (18 July 2018).</i></p>
Relocation of the	Councillor	Director of	At its February 2018 meeting the Committee agreed that a review would be undertaken into the relocation of

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Police Station to Maldon DC offices	S Savage	Resources	<p>the police station to include the following:</p> <ul style="list-style-type: none"> • the alteration costs involved • costs/reasons for additional lighting • positioning of police vehicle bays in the car park • the need for an additional container in car park • Valuation Office rent. <p>See report on the agenda (June 2018).</p>